



BURTON UPON STATHER PARISH COUNCIL

Parish Clerk: Candace Brent c/o Vicarage, Vicarage Gardens, Scunthorpe, DN15 7AZ. email: clerk.buspc@hotmail.co.uk mobile: 07982265914

Notice is hereby given that a meeting of **BURTON UPON STATHER PARISH COUNCIL** Will be held on **MONDAY 9th September 2019 at 7.15pm** in the Village Hall, Todds Lane, Burton upon Stather when the following business will be transacted.

There will be an Open Session prior to the full council meeting, commencing at 7.15pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.30pm or at the closure of the Open Session, whichever is the sooner

Agenda

1. Apologies for absence.
2. Declaration of Interest – Code of Conduct adopted by this council:
 - a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b. To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes of the meeting held on Monday 12th August 2019.
4. Clerks report
5. Correspondence to be noted and resolved upon
6. Councillors' Forum: Councillors' information exchange (10 minutes).
7. Policies:
 - a. Financial Regulations: to accept the amendments from NALC
 - b. Investment Strategy Policy: to adopt the policy stated in the Financial Regulations
8. To receive reports from the following and resolve any actions arising:
 - a. Burton Playing Fields
 - b. Village Hall Committee
 - c. Thealby Play Area
 - d. Superfast Broadband grant application
 - e. Parish Pathways Partnership
 - f. Burial ground
 - g. Allotments
9. BPF Grants: To receive a report of progress with grant applications made to North Lincs Council's Community Fund and resolve any actions arising.
10. Maintenance in the Village: for members to receive a verbal update on any maintenance issues.
11. Highways: Repair and Other Issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them.
 - a. Footpath, Burton Stather Hill
 - b. Name signs at the approaches to the village
12. To receive and accept the insurance renewal quote from Came & Co
13. Rialtus Business Systems: for members to discuss the cemetery and asset inventory software available and to decide whether it is required by this Council
14. Parish Plan: to resolve to form a subcommittee to update the 2006 plan
15. For members to receive a report from the recent meeting with the solicitor
16. Burton Tank Ramp: for members to discuss the request to support to reinstate the footpath to the tank ramp and decide the next steps

17. Christmas events
18. For members to discuss the request to plant an oak tree in the paddock
19. For members to receive a verbal request for Councillor inductions (Cllr May)
20. Make Burton Accessible Project (Cllr Harber)
21. VE Day 75: for members to receive an update on the recent meeting
22. Parish Office development.
23. To consider the following planning applications:
 - a. Any applications from the date of the Agenda being sent out.
 - b. Planning Applications

Planning Number	Application	Comments
PA/2019/1254	Planning permission for the change of use of land to permit the siting of static caravans at Brookside Caravan Park, Stather Road, BUS	
PA/2019/1456	Notice of intention to fell a plum tree, within and subject to Normanby conservation area at 28 Main Street, Normanby	

c. Planning decisions made by NLC

Planning Number	Application	Decision
PA/2019/1077	Planning permission to erect single storey side extension including associated works at 9 High Street, BUS	Permission granted

24. Finance:
 - a. To receive the report from the external auditor
 - b. To consider and approve current income and expenditure
 - i. monthly balances on accounts and unrepresented cheques in the accounting period.
 - ii. to approve payment of accounts and receipts and any other outstanding payments.
 - c. to approve that payments can be paid online

Candace Brent
 Clerk to Burton upon Stather Parish Council

3rd September 2019