

BURTON UPON STATHER PARISH COUNCIL  
FULL COUNCIL MINUTES  
Monday 14<sup>th</sup> January 2019

Present: Cllr Allison (Chair) Cllr Bell Cllr Craddock Cllr Croft  
Cllr Harber Cllr Johnston Cllr Pringle

Also present: the Clerk, Cllr Ogg & Cllr Marper (Ward Councillors), three representatives of the allotment association, one resident and Diana May

Public session

The representatives of the allotment association explained that they had been asked to attend the meeting to discuss the management of the allotments. They informed the Council of the requirements needed.

7.10pm Cllr Craddock left the meeting

Members were told about the plots that may become vacant

7.12pm Cllr Craddock returned to the meeting

It was agreed that the Clerk would issue the invoices and tenancy agreements and would liaise with the association members.

7.15pm the representatives of the Allotment Association left the meeting

Cllr Ogg informed the members that he had received information from Cllr Allison regarding the hedge on the Paddock being cut by a resident on Christmas Eve. He had sort advice and it was the Parish Council's decision as to whether they wished to prosecute. He had chased the PP3 money but was informed by Cllr Johnston that it had still not been received.

Cllr Marper informed the members that they were struggling to get a stone mason to repair the wall, but were looking into running courses at Normanby Hall which would hopefully solve the problem. The parking restrictions on the High Street were waiting for the parish council to respond to Highways. It was requested that the information be resent to the Clerk and would be discussed at a future meeting.

The public session closed at 7.30pm and Cllr Allison opened the meeting

**19/01 Apologies for absence**

Apologies were received from Cllr Peace

**19/02 Declaration of Interest – Code of Conduct adopted by this Council**

**a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

Cllr Pringle declared a personal and prejudicial interest in agenda item 7h,

**b) To note dispensations given to any member of the council in respect of the agenda items listed below**

**19/03 Minutes of the meeting held on Monday 10<sup>th</sup> December 2018**

Members had received the draft minutes of the meeting held on Monday 10<sup>th</sup> December 2018 prior to the meeting. It was proposed by Cllr Harber, seconded by Cllr Craddock and RESOLVED unanimously that they were a true and accurate record. The minutes were signed by Cllr Allison

**19/04 Correspondence to be noted and resolved upon**

Correspondence to be noted

Date	From	Correspondence
7/1/19	Public Sector executive online	Weekly public sector bulletin
7/1/19	Network Management	Weekly roadworks list w/e 4/1/19
7/1/19	Public Sector executive online	Weekly public sector newsletter
14/1/19	Public Sector executive online	Weekly public sector newsletter

Correspondence to be resolved upon

Date Emailed	From	Correspondence	Action
7/1/19	Primary Care Supplies	Community Defibrillator Campaign	It was suggested that the Council may wish to fund a defibrillator for the Village Hall. Cllr Johnston agreed to ask the social club if they would share the funding. It was agreed to discuss this at the next meeting.
7/1/19	Simon Brentford	Request to review the website and set a deadline for the end of the month	It was agreed that Cllr's Johnston & Pringle would review the website
9/1/19	Resident	Request for Council help regarding the delivery lorry to the Social Club that has hit his property	It was agreed that this was a private matter with the social club and that the Council had no powers to deal with it

#### 19/05 Co-option of Parish Councillor

Cllr Allison asked Diana May to explain why she would like to be a Councillor.

7.40pm one resident joined the meeting

Cllr Allison asked the members if there were any questions for Diana May. There were none so he asked her to leave the meeting whilst the members discussed her application.

7.41pm Diana May left the meeting

Cllr Allison proposed and it was RESOLVED unanimously that Diana May should be co-opted onto the Council

7.42pm Diana May returned to the meeting.

Diana May was informed of the decision and signed the declaration of acceptance of office

#### 19/06 Councillors' Forum: Councillors' information exchange (10 minutes)

Cllr Harber wanted to thank those who had helped with the Christmas tree and lights. She had received many positive comments. She requested that future issues of the newsletter could include details of what is happening in other groups in the village. It was agreed that the deadlines for information for the newsletter in 2019 would be 1<sup>st</sup> March, 1<sup>st</sup> July & 1<sup>st</sup> October.

Cllr Craddock informed the members that the Clerk would be available in the Village Hall on alternate Tuesdays commencing 15<sup>th</sup> January from 10.30-12 noon. He would be in attendance on that day. The burial clerk would be attending at 12 noon to go through things with the Clerk. Cllr Harber & Cllr Johnston agreed to attend on 29<sup>th</sup> January.

#### 19/07 To receive reports from the following and resolve any actions arising:

##### a) Burton Playing Fields Association

**i. Playing Field Committee**

Cllr Allison informed the members that there was a committee meeting on 15<sup>th</sup> January. The pitch had recently been rolled but no invoices had been sent out recently for the hire of the pitch.

**ii. Playing Field Footpath**

Cllr Johnston informed the members that they had received a quote but were still trying to find someone to do the fencing

**b) Village Hall Committee**

Cllr Croft informed the members that the Christmas fair had gone well although takings were lower at just under £700. The hiring fees had been slightly increased. There was some maintenance work required to the building

**c) Thealby Play Area**

Cllr Croft mentioned that the new roundabout had been opened. Cllr Craddock informed the members that they were hoping to apply to the North Lincs Council Community Fund to install tarmac around the basketball area.

**d) Burton Hills Picnic Area**

Cllr Craddock mentioned that the heritage group were keen to tidy up the area but the lease expires in 2020. He proposed, Cllr Johnston seconded and it was RESOLVED unanimously to ask the Council's solicitor to arrange with Normanby Estate to extend the lease.

**e) Superfast Broadband grant application**

Council should hear from the application to SSE windfarm fund by the end of January. Grange windfarm had extended their grant to the end of February.

**f) Parish Pathways Partnership**

This was discussed in the public session. Cllr Allison mentioned that friends of Burton Hills were willing to help. He was asked to liaise with Dave Sanderson for a meeting and to copy in Cllrs Ogg & Marper.

**g) Allotment Association**

This was discussed in the public session

**h) St Andrew's Church floodlights**

Cllr Johnston had received a quote to replace the floodlight. Cllr Craddock proposed that subject to the PCC being content to change all the lights to LED, the Council should get this done. It was agreed that Cllr Pringle would ask the PCC and report back to the next Council meeting.

**19/08 PFA Grants: To receive a report of progress with grant applications made to North Lincs Council's Community Fund and resolve any actions arising**

Cllr Johnston mentioned that the Council had applied for the winter bloom grant but had not heard whether it had been approved. Cllr Marper informed him that she thought they had been approved and were being sent out. Cllr Johnston stated that a grant had been received for the flagpole which he had ordered.

**19/09 Highways: Repair and Other Issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them**

**a) Footpath, Burton Stather Hill**

Nothing to report

**b) Villa Farm footpath**

Nothing to report

**c) Normanby Park wall and Normanby Road repairs**

Discussed in the public session. Cllr Bell mentioned that when the gate by the main gate at Normanby Park was closed, the footpath that had to be used was covered in leaves. Cllr Marper said she would look into this matter.

**d) Burton to Thealby footpath**

Nothing to report

**e) Hedge at the Paddock/Darby Road**

Cllr Allison informed the members that a decision needed to be made since criminal damage had been done to the hedge. After a discussion, it was agreed that Cllr Allison would report it to the police and then report back to Council. The advice of the Council's solicitor may then be sought.

**19/010 Parish Office Development**

Nothing to report. After a discussion, it was agreed that Cllr May would liaise with Cllr Johnston and seek some quotes for the work.

**19/011 To consider the following planning applications:**

**a) Any applications from the date of the agenda being sent out**

There were no further applications

**b) Planning application PA/2018/2467 Proposal: Notice of intention to fell a sycamore tree within Normanby Conservation Area on Main Street, Normanby, DN15 9HS**

No comments

**c) Planning application PA/2018/2466 Application to prune 2 beech trees, identified as T1 & T2 within and subject to Tree Preservation (Main Street, Normanby) Order 2017 on 32 Main Street, Normanby, DN15 9HS**

No comments

**d) PA/2018/2517 Planning permission to replace windows and external insulated render at 29 High Street, Burton upon Stather, DN15 9DG**

As long as it is within the guidelines of the conservation area, there were no comments

8.40pm Cllrs Ogg & Marper left the meeting

**19/012 Finance: To consider and approve current income and expenditure:**

**a) monthly balances on accounts and unrepresented cheques in the accounting period**

Cllr Johnston had provided the members with the monthly balances and unrepresented cheques prior to the meeting and there were no questions

**b) to approve payment of accounts and receipts and any other outstanding payments**

It was proposed by Cllr Bell, seconded by Cllr Craddock and RESOLVED unanimously that the Council should pay the following bills

Company	Amount	Reason
Webhosting	£61.98	Annual subscription
D Jacklin Ltd	£180.00	Mole control on the playing field- Oct, Nov, Dec
Holly Scott	£70.36	Temporary Clerk - Dec
G Pearce	£730.00	Work carried out by the picnic area
Jack Startin	£195.54	Burial ground services Aug to Dec
Total	£1237.88	

**c) to review the 2019/2020 budget/precept**

Cllr Craddock informed the members about his concerns with the precept agreed at the last meeting. After a discussion members decided to keep to the agreed precept of £59,890

**d) To discuss the requirements from NLC for the grant 2019/2020**

The Clerk went through the requirements with the members stating that they appeared to have everything in place except a financial reserves policy. She had provided them with a draft policy prior to the meeting. It was proposed by Cllr Craddock, seconded by Cllr Johnston and RESOLVED unanimously to adopt the financial reserves policy

Cllr Craddock gave a vote of thanks to Holly Scott thanking her for the help she had given to the Council as temporary clerk

There being no further business the meeting was closed at 8.55pm. The next scheduled meeting will be held in the Village Hall, Todds Lane at 7.15pm on Monday 11<sup>th</sup> February 2019

Chairman's signature.....

Date.....